

MURDOCH WALRATH & HOLMES

Murdoch, Walrath & Holmes

Legislative Advocate

Location: Sacramento, California

Full-Time | In-Office

Murdoch, Walrath & Holmes (MWH) is a full-service lobbying and consulting firm with deep expertise in TK-12 and community college education policy and school finance. MWH manages multiple nonprofit associations that advance school facilities construction and repair across California.

MWH is seeking a Legislative Advocate to join our Sacramento-based team, representing multiple association clients in the school facilities sector. This is an opportunity to work on meaningful public policy issues that directly impact schools and students across California.

The Legislative Advocate will lead and execute legislative and regulatory advocacy efforts on behalf of a portfolio of association clients. This role is ideal for someone who is a skilled communicator, self-directed, analytically strong, and eager to engage deeply in complex and technical policy areas. The Legislative Advocate will be part of a team successfully advancing policies and funding solutions to help build, upgrade, and maintain California's public school facilities.

Key Responsibilities

Legislative & Regulatory Advocacy

- Represent client interests before the California State Legislature, administration, and state regulatory agencies
- Develop and execute advocacy strategies on priority legislation, budget, regulations, and policy issues
- Conduct and attend meetings with legislators, legislative staff, and administration officials
- Provide verbal testimony at legislative, budget and regulatory hearings
- Maintain, establish, and strengthen relationships with policymakers to advance client policy priorities
- Research and analyze proposed legislation, regulations, and policy issues
- Prepare policy briefs, position letters, bill analyses, testimony, and background materials
- Monitor legislative and regulatory developments relevant to client priorities
- Build and maintain relationships and coalitions with aligned organizations, agencies, and stakeholders

Key Responsibilities (*continued*)

Client & Member Engagement

- Present policy updates and strategic recommendations to association members, boards of directors, and external audiences
- Develop correspondence and written updates for a variety of internal and external purposes and audiences
- Engage with association membership through committees and working groups
- Serve as a trusted resource to association members and leadership

General Responsibilities

- Manage multiple client priorities and deadlines simultaneously while working independently
- Travel occasionally within California to attend and present at client board meetings and events, and to represent clients at external events
- Organize and facilitate effective virtual and in-person meetings and events

Qualifications

- Minimum of 3 years relevant experience in legislative advocacy, public policy, government relations, or a related field
- Strong understanding of the California legislative, budget, and regulatory process
- Excellent research, writing, and verbal communication skills
- Experience presenting to boards, committees, and/or public audiences
- Demonstrated ability to build relationships and work collaboratively
- Ability to manage multiple priorities independently and meet deadlines
- Interest in education, school facilities, local agencies, infrastructure, or related technical policy areas
- Proficiency in Microsoft Word, Outlook, PowerPoint, and Excel

Preferred Qualifications

- Experience working with or on behalf of associations, public agencies, or education entities
- Familiarity with education, facilities, capital outlay, and/or infrastructure policy areas
- Bachelor's Degree or relevant advanced degree

Compensation & Benefits

Competitive salary of \$90,000 to \$165,000, depending on skills and experience. Comprehensive benefits package including health coverage, paid vacation and sick leave, and a 401(k) retirement plan.

How to Apply

Candidates may submit a cover letter and resume to Rebekah Kalleen at rkalleen@m-w-h.com.